

MELKSHAM COMMUNITY AREA TRANSPORT GROUP (CATG)

NOTES OF THE MELKSHAM COMMUNITY AREA TRANSPORT GROUP (CATG) MEETING HELD ON 27 OCTOBER 2016 AT TBC.

2 Note Tracker

Please refer to the attached Note Tracker.

If you have any questions about the attached Note Tracker please contact:

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 27th October 2016			
1.	Attendees and apologies			
	Present:	Jonathan Seed (Chair), Mark Stansby (Highways) Jon Hubbard (Melksham) Ron Robinson (Semington) Alan Baines (Melksham Without Parish Council) Tim Cherry (Broughton Gifford) Alan Lee (Atworth) Andy Cadwallader (Highways) Mary Jarvis (Broughton Gifford) Thelma Carr (Seend) Pat Aves (Melksham North) Notes: Phil McMullen		
	Apologies:	Roy While, Rhys Schell, Spencer Drinkwater, Terry Chivers		
2.	Notes of last meeting			

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		<p>The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 7th September 2016.</p> <p>A decision was made that funding for schemes would be for the foreseeable future be made from the Transport Group allocation only with contributions being sought from the relevant local Council rather than a 1/3 split</p>			
Page 3.	3. Financial Position				
		<p>Finance sheet was presented. Current Balance = £17,064.53</p> <p>Mark Stansby observed that the annual allocation for the group is £13,225 so the current balance reflected effective financial management over previous years</p>	Area Board to note.		
Page 4	4. Top 5 Priority Schemes				
	a)	Seend High St – Traffic management features at narrow section	<p>Signs installed and Highways are monitoring their operation.</p> <p>Mark Stansby remarked that there is currently a fault and the suppliers have been contacted.</p>	Area board to note.	Mark Stansby
	b)	Melksham Snowberry Lane – new bus shelter	Legal documents covering the Land Dedication have been sent to the Land Owner for signing. Land Owner is no longer responding to communications from Council legal team.	Clr. Hubbard suggested contacting Hallam.	Jon Hubbard

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c)	Melksham Kenilworth Estate – 20mph speed limit	Detail design now complete – revised Estimate now £7,500. Current financial commitment = £4,000, split 3 ways.	JS queried whether the Town Council would find the £2,000 required (matched by £5,500 from this group). Next meeting of Town Council is December 12 th . A compromise proposed by MS was that the entrance markings could be delayed pending the decision of the Town Council and the signs put up using the £4k allocated. This was agreed to.	Mark Stansby
d)	3715 Melksham Tower Rd - Devonshire PI shared use footpath link.	Cost of construction estimated at £8,974.97, inclusive of legal fees. Town Council to fund £3,000, CATG £6,000. Construction pack has been issued with work to commence on 12 December for maximum period of 10 days.	Area board to note.	
e)	3843 Dropped Kerbs, Corsham Rd, Whitley.	Copy of design passed around the meeting. Original ball park estimate was £1500 but was undervalued due to additional specifications. Figure is now £3968.93, 1/3 rd of which (the Parish Council contribution) would be £1323	JH suggested asking the Parish to pay more but it should be capped at £1,000 and the CATG pay the rest. JS agreed this and recommended that the Area Board consider allocating £3,000 All agreed.	Parish Council to discuss and report back.
5.	Other Priority schemes			
a)	3991 Atworth Zebra Crossing improvements.	Halos and road markings complete. Awaiting upgrade of flood lighting above the crossing.	Area Board to note	

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b)	4158 Berkshire Green "Cyclists Dismount" sign.	Remedial measures to be completed at highways expense.	with contractor Area Board to note	Ringway
c)	4182 Drop kerb opposite De Havilland Pl, Bowerhill.	Design altered to avoid non standard service chamber. Construction work completed but remedial actions have been identified.	Area Board to note.	Ringway
d)	4371 Atworth Mead Park and Chapel Rise. Dropped Kerbs.	Staff resource now allocated. Design work is progressing.	Mark S. to liaise with Atworth PC regarding precise location	Mark Stansby
e)	Issue 3895 Bus shelter outside United Reform Church, Melksham High Street	Town Council to fund new Shelter - CATG to fund demolition of existing and preparation of hard standing area estimated at £5,000. Detailed design work to be completed.	Area Board to note.	
f)	4532 Request from Parish Council for Berryfield Nameplate	Works Order issued – target completion by 8 th November.	Area Board to note.	
6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Issue was placed on reserve list for a 20 mph assessment in 2014. MTC would like Metrocount. Cllr Hubbard to liaise with residents and report to highways.	Rhys to confirm Metrocount is going ahead	Rhys Schell
b)	4044 Speeding, C19 Ashton Common.	This is a straight section of road from Stoney Gutter past Bullen Hill Farm. 85th percentile speeds were 49.9mph with mean speed of 42mph. Results issued to the Parish Council – awaiting their comments.	Area Board to note.	

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c)	4275 Speeding between Melksham and Lacock on Forest Road	Highways report on warning signs at double bends: MS stated two bend warning signs are in place but need cleaning. Andy Cadwallader to arrange with the parish steward. Edge lines need repainting.	To recommend to the Area Board that this Issue be closed, subject to action points being completed.	
d)	4283 Kerb required Melksham Lane, Broughton Gifford.	Approximate cost = £5,000 to include minimum 2 day road closure. CATG prepared to fund 2/3 of cost but Parish Council confirmed they are unable to find £1600 as they have other priorities.	Andy Cadwallader confirmed Melksham Lane is on the list for resurfacing but no commitment to a date given. PC offered to speak to the haulage company meanwhile. Area Board to note.	
e)	4381 Semington – request for Direction Sign to Independent Living Centre on Semington Roundabout	Independent Living Centre have agreed to estimate provided by highways. Highways to liaise direct with ILC.	To recommend to the Area Board that this Issue be closed.	
f)	4489 Freight movement on C19, A350 Stoney Gutter to A361 Paxcroft Mead	The Leap Gate link road was opened on 17 June. Parish have reported a drop in use of the C19.	To recommend to the Area board that this Issue be closed	
g)	4554 Atworth Bradford Road – request to consider positioning of Children Warning Sign	Sign not visible due to obstructions. Approx cost of sign £250. PC would need to fund.	PC have noted that the obstruction has been cut back and residents have not complained since. Issue parked.	

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h)	4630 Beanacre Westlands Lane – Speeding concerns	Community Speed Watch Group now established.	To recommend to the Area Board that this Issue be closed.	
i)	4633 Melksham Blackmore Rd link to Malvern Close – request for barriers to deter cycling	Cllr Hubbard and Aves to update following further discussion with TC:	To recommend to the Area board that this Issue be closed.	
j)	4670 West Hill – speeding between Purlpit and Whitley	Metrocount results show 85 th percentile is 34.9 mph and average speed 29.7 mph. No further action required.	To recommend to the Area Board that this Issue be closed.	
k)	4680 & 4871 Melksham, Union Street – request for an “access only” Order.	Highways to prepare briefing note for Town Council consideration.		Mark Stansby
l)	4715 Bowerhill Lancaster road, Merlin Way – request for 4 x dropped kerbs.	<p>There are two private accesses requiring a pair of drop kerbs and also 1 pair of drop kerbs at Merlin Way (entrance to Denmans). Improvements to the surface at the entrance to Denmans would also need to be made to make this pedestrian / wheel chair / push chair / motorised buggy friendly. Clearly day time access would need to be maintained and therefore an uplift for out of hours working should be anticipated here.</p> <p>As a ball park estimate, suggest £4,000 be set aside to cover the two standard crossing points and a further £5,000 at the entrance to Denmans.</p>	<p>JS proposed this issue is suspended until Roy While returns. The meeting agreed.</p> <p>Area Board to note.</p>	
m)	4718 A365 Turnpike – request to extend 40 mph speed limit.	Cabinet Member’s ruling on re-reviews of speed limits on A & B class roads is that these can only take place where there is substantial environmental change or an amendment to the National criteria on setting speed limits.	<p>Alan Baines agreed that the issue could now be closed.</p> <p>To recommend to the Area Board that this Issue be closed.</p>	

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n)	4719 Melksham Riverside Drive – request to prevent vehicle access through redundant bus gate.	Highways report on sign removal and bollard installation: Two bollards and removing the “except buses” notice: £600. A more comprehensive scheme to remove all signs and posts and replace with six bollards would cost approximately £2,000	CATG agreed to support the basic solution, if the Town Council wish to pay for the comprehensive solution they must find the funding	Town council to discuss. Area Board to note.
o)	4733 Melksham Bath Road / Station Road – request to establish new Bus Stop.	Professional advice from Highways is that this not a safe option. Town Council not prepared to fund independent Safet Audit at a cost of approx £1,000.	To recommend to the Area Board that this Issue be closed.	
p)	4776 - A350 Hagg Hill junction with C19 Common Hill – request for larger left filter lane	New issue: Awaiting comments from Parish Council.	Area Board to note.	
q)	4789 – A361 Semington Roundabout – request for safe crossing point between Little Marsh and Semington	New issue for discussion: Parish Council are supportive. RR noted that the requirement also includes people using the bus services. There is an opportunity to use the splitter island as a refuge but there are no dropped kerbs.	To recommend to the Area Board that this be added to the top 5 on the Priority List for consideration by Highways.	
r)	4864 – Melksham Spa Road – speeding between Market Place and New Lawns	New issue: Town Council are supportive. Metrocount requested via Road Safety Unit.	Area Board to note.	
7.	Other items			

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a)	<p>Handover of Wiltshire Council Speed Indicator Devices</p> <p>Issue 4533 Request for funding of new batteries for SIDs</p>	<p>SID has been taken on by Broughton Gifford, Atworth, Melksham Without and Melksham Town. SID requires 3 batteries to fully operate, which will cost approximately £300.</p> <p>Parish Council must submit an Invoice and covering receipts to Highways to claim the £300 from CATG.</p> <p>Installing a post and a socket is around £360</p>	<p>CATG cannot fund the insurance cost (circa. £14) so a new invoice has been asked for.</p> <p>Area Board to note.</p>	
b)	<p>Requests for Parking Reviews – New Policy</p>	<ul style="list-style-type: none"> • Requests received from local Councils are “scored” to establish priorities. • All outstanding requests have been scored but Melksham was not one of the top 5 scoring areas for assessment in 2016/17. It has made the list for assessment in 2017/18 but changes are unlikely to be implemented until 2018/19. • There is now an option to fast track requests via the CATG, although the cost of advertising changes and the cost of implementation will have to be met by the CATG. • Typical costs are: Legal / Admin fee £2,000, establishment of Road Marking team and operation £1,500. 	<p>Roundponds. The care home now has additional parking available.</p> <p>Site to be monitored.</p> <p>Area Board to note.</p>	

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c)	A361, High Street Seend. Request for dropped kerbs.	<ul style="list-style-type: none"> • There is an issue at Seend but no issues sheet received as yet • MS to remind Parish Clerk to submit an Issue. 	Area Board to note.	
8.	Date of Next Meeting: 19th January 2017, venue and times tbc			

Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

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2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£17,064.53**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to the Melksham Area Board

- That Issue 4789, request for safe crossing point at Semington be added to the top 5 Priority List for consideration by Highways.
- That Issues 4275, 4381, 4489, 4630, 4633, 4670, 4718 and 4753 be closed.